

**TGMI Steering Committee  
Meeting Minutes  
May 16, 2006**

**Members Present:** Mike Travis, Cindy Saladin, Chuck Holland, Jon Zirkle, Rusty Lacy, Lisa Pugh, Susan Gullette and Ashley Glover (by phone)

**Members Absent:** Melvin Jones, Jr. and Saya Qualls

Mr. Travis called the meeting to order. The April minutes were approved by electronic mail and posted on the TGMI website. Due to the number of steering committee members who could not be present at the scheduled meeting on May 9, 2006, committee members agreed by electronic mail to postpone the meeting until today.

**Old Business**

**Treasurer's Report:**

Ms. Gullette provided a copy of the treasurer's report. The current checking account balance after payment of the endowment pledges is \$485.67. Mr. Travis reviewed a thank you letter from the University of Tennessee for the TGMI endowment donation.

**Communications:**

Mr. Travis reported that Mr. Jones is getting last minute newsletter items together and the newsletter will be final soon.

**Community Service:**

Mr. Zirkle stated that the Habitat for Humanity service project on April 29, 2006 was a success with a total of twelve volunteers completing the project. He added that a community service committee meeting was conducted that day during lunch and provided a handout of the minutes. Mr. Zirkle also provided a copy of the newsletter article he put together regarding the event.

**Orientation Committee:**

Mr. Lacy shared the great success of the TGMI Class of 2006 orientation held May 12<sup>th</sup>. Mr. Travis and Mr. Holland provided positive feedback from class members who have contacted them regarding their enthusiasm after the event.

**New Business**

**Personnel Report:**

Ms. Saladin reported that we will have a summer conference on June 7, 2006 entitled "Leading Organizational Change". The conference will be held in the Tennessean Room on the 3<sup>rd</sup> floor of the William R. Snodgrass Tower. Ms. Saladin distributed a flyer advertising the conference.

The Fall Conference Planning Committee has not currently met due to problems with establishing a location for the fall conference. Also, a date for the Fall Conference has yet to be set at this time.

Ms. Saladin provided an agenda of the TGMI Class of 2006, which will be June 11-16 in Knoxville and July 23-28 at Paris Landing State Park. She discussed the curriculum and the speakers for each session.

Mr. Travis discussed recent emails regarding the collection of donations for Teresa Bullington and her granddaughter CiCi, or anyone else within TGMI that faces similar situations. The committee was asked to evaluate the possibility of allowing the Steering Committee to manage donations or conduct fundraisers. Committee members discussed issues relative to the volume of concerns within TGMI and the need to develop criteria, which should apply if this was conducted by the TGMI body as a whole. Members expressed that the individual classes have addressed previous needs. Many of the classes have an established treasury to manage funds for donations. The committee unanimously agreed that anything needing to be done to aid or assist any individual could best be served by their class. The Class could handle all the logistics that might be required from any requests made to the TGMI Alumni, and if any member would like to donate, they could do so through the sponsoring class. Mr. Travis agreed to contact the alumni and advise them to the committee's decision.

**Hospitality Committee:**

Ms. Pugh reported that she discussed the proposed brownbag with State Parks and with the hospitality committee to work on some specific dates. The committee suggested an early August date to allow the class of 2006 to attend as well. After discussion with the State Parks contacts, Ms. Pugh has set up the brownbag luncheon on Tuesday, August 8, 2006 at the L & C Tower in the 17<sup>th</sup> floor conference room. She added that the room has been reserved for the entire day if we need it for additional meetings. Ms. Glover suggested having the steering committee meeting, which is scheduled for later that afternoon at the L & C Tower to accommodate the committee

members. The steering committee agreed unanimously to move the meeting scheduled for 3:00 at the Tennessee Tower to the L & C Tower immediately following the brownbag luncheon. The hospitality committee will establish the time for the presentation. Ms. Glover will issue an email to notify TGMI and TGEI alumni of the brownbag luncheon.

Mr. Lacy presented a map he produced of the class of 2005 TGMI classmates using three different methods to help identify their respective work stations across the state. He proposed to use this type of system to identify all TGMI alumni indicating how many are located per county. The committee agreed that this would be a great method to determine if regional meetings should be held for TGMI members in the primary regions outside the Nashville area if sufficient numbers are indicated. Ms. Saladin stated that she could generate a report of work locations for all TGMI alumni still employed by the State of Tennessee broken down by county. The committee agreed that non-state employees could be added later.

Mr. Travis suggested that the next meeting, which is scheduled for June 13, 2006 be postponed to June 20, 2006 due to the conflict with the TGMI class of 2006 schedule. The meeting will be held at 3:00 p.m. on Tuesday, June 20, 2006 in the 20<sup>th</sup> floor conference room A on the southwest side of the Tennessee Tower. With no further business, Mr. Travis made a motion the meeting be adjourned. Ms. Gullette seconded and the motion carried.

Respectfully submitted,

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Lisa E. Pugh  
Secretary